



Pre-Application Meeting Request Form

Requestor's Name _____ Mailing Address _____

Requestor's Phone _____ Fax _____ Email Address _____

Property Assessor's Parcel Number _____ Property Location _____

Acres _____ Zoning _____ General Plan _____

WRITTEN SUMMARY/PROJECT DESCRIPTION/PURPOSE OF PRE-APP:

WHAT DO YOU WANT TO ACCOMPLISH AT THIS PRE-APP MEETING?

PLEASE PROVIDE A LIST OF QUESTIONS. (Please attach additional sheet if necessary). PLEASE ALSO ATTACH AN EXHIBIT OR PLOT PLAN OF YOUR PROPOSAL.

WILL PRE-APP REQUESTOR BRING AN ATTORNEY TO PRE-APP? ☐ YES ☐ NO

Planner Requested: _____ ☐ Yes ☐ No

Environmental Analyst Requested: _____ ☐ Yes ☐ No

Dept of Environmental Health Rep. Requested: _____ ☐ Yes ☐ No

Dept of Public Works Project Manager Requested: _____ ☐ Yes ☐ No

NOTE: A SEPARATE HOURLY RATE APPLIES FOR RESEARCH TIME. IN ADDITION, A SEPARATE HOURLY RATE APPLIES FOR EACH REPRESENTATIVE IN THE MEETING. PLEASE BE PREPARED TO PAY A **MINIMUM TWO-HOUR RATE FOR EACH INDIVIDUAL. DEPENDING ON THE PROJECT DESCRIPTION, ALL FOLLOWING REPRESENTATIVES MAY BE REQUIRED TO ATTEND.**

Planner hourly rate \$117.00 (after 7/1/04 \$121.00)

Environmental Analyst hourly rate \$117.00 (after 7/1/04 \$121.00)

County Counsel Attorney hourly rate \$155.00 (after 7/1/04 \$160.00)

DPW Project Manager hourly rate \$140.16 (after 7/1/04 \$145.92)

DEH hourly rate \$137.00 (after 7/1/04 \$143.00)

All charges payable on meeting date. Check payable to COUNTY OF SAN DIEGO. Only credit card accepted is DISCOVER. Meeting to take place in two-three weeks from request date. Assigned Planner or Analyst will contact pre-app requestor within two to three business days.

Date

Signature

Please return this form and attachments, if any, to: Development Services Secretary, Department of Planning and Land Use, 5201 Ruffin Road, San Diego, California 92123 or by fax (858) 694-2555.